

School District of Loyal Academic Career Planning

Grade Level	Course	Activity	Tool	ACP Stage: Know Explore Plan Go
5	5th Grade Guidance	Explore Career Clusters and Careers through weekly activities	Career websites and resources	Explore
6	Computer Literacy	Explore Career Clusters and Careers	Xello	Explore
6	Computer Literacy	Compare Salary Spreadsheet/Chart	Google Sheets	Explore
6	Computer Literacy	Compare Job Outlook Spreadsheet/Chart	Google Sheets	Explore
7	Exploring Finance	Goal Setting	Discussion/Classroom Activities	Know
7	Exploring Finance	SMART goals	Discussion/Classroom Activities	Know
7	Exploring Finance	Begin "My Activities & Experiences"	Word Form	Plan
7	Exploring Finance	Introduction to Professional Resumes	Microsoft Word	Plan
7	Social Studies 7	NTC, Wausau, Career Fest (February)	Field Trip/Journal Reflections	Explore
7	Guidance	Explore Interests in relation to Career Clusters and Careers	Xello and other sites	Explore
8	Exploring Careers 8	Understand LHS graduation requirements	Mrs. Scherer presentations	Know
8	Exploring Careers 8	Create a Four-Year LHS Course Plan	MS Excel or Word tables/Upload to Xello	Plan

8	Exploring Careers 8	Assessments: Matchmaker	Career Cruising	Know
8	Exploring Careers 8	Create tables comparing career outlook	Excel or Word Tables	Explore
8	Exploring Careers 8	Create tables comparing salary	Excel or Word Tables	Explore
8	Exploring Careers 8	Create a Resume	MS Word	Plan
8	Exploring Finance/Civics	Reality Store (March, ½ day)	Field Trip/Journal	Plan
8	Civics	Eau Claire Career Ventures (May)	Field Trip/Journal Reflections	Explore
8, 9, 10, 11	Study Hall/GIT	Modify sequence of courses as needed	Four Year Plans	Go
9	Health 9	Discuss Goals	Discussion/Classroom Activities	Know/Go
9	Computer Applications	Update “My Experiences and Activities”	Word Form	Plan
9	Computer Applications	Create tables comparing tuition	Excel or Word Tables	Explore
9	Computer Applications	Create living expenses tables	Excel or Word Tables	Plan
9	Computer Applications	Formatting/Create Cover Letter	MS Word	Plan
9	Computer Applications	Update/Format Resume	MS Word	Plan
9	Computer Applications	Job Applications	Paper/Online	Plan
10	English 10	Compare/Contrast Post-Secondary Options, to include: <ul style="list-style-type: none"> ● Career Focus ● College curriculum ● Tuition ● Length of programs ● Campus Life 	Speech/Presentations	Explore
10	English 10	Update “My Experiences and Activities”	Word Form	Plan
10	English 10	Updating Resume	MS Word	Plan

11-12	Lunch Opportunities	Industry speakers (in person or Zoom)	Presentations	Explore
11-12	Industry/Campus Tours	Various tours to businesses, industries and campuses	Tours	Explore
11	School Counselor	Individual Career Planning Meetings	College Websites	Plan
11	Junior Class	ASVAB	Multiple-Aptitude Battery Exam	Know
11	Junior Class	Attend Education Fair with Personal Reflection	Field Trip/Journal Activity	Explore and Know
11-12	Individual Students	Visit university campus and technical college campus	Individual Visits	Explore, Know and Plan
11	GIT	Update "My Activities and Experiences" in Fall AND Spring	Career Cruising My Plan	Plan
11	Personal Finance	Job Shadows with Reflection	Individual Field Trips and Journal (or virtually as needed)	Explore and Know
11	Personal Finance	Job Campaign to include: <ul style="list-style-type: none"> ● Personal References List ● Final Resume ● Job Application ● Interview Thank You Letter 	MS Word	Plan
11	Personal Finance	Mock Interviews	Individual scheduled in-school appointments (or virtually as needed)	Plan
11	Personal Finance	College Expenses: <ul style="list-style-type: none"> ● Understanding the FAFSA ● Understanding Financial Aid ● Understanding Student Loans ● Costs of and Paying for College 	FAFSA4caster Xello College Websites, etc.	Plan
11	Personal Finance	Budgeting/Living Expenses	Excel Spreadsheets BudgetCalculator	Plan

12	Guidance	Individual Career Planning Meetings	College Websites	Plan
12	RTI	Showcasing ACP--possible graduation requirement--must meet certain standards on a given rubric		